



ROLE DESCRIPTION: The Diversity Officer

The role of the Diversity Officer is to:

- 1. Support the Party, each committee and Local parties to consider and act upon the needs of diverse communities,**
- 2. Report on their activities to the Board and the Conference,**
- 3. Contribute fully to the setting of party strategy at Board level, particularly with regard to their own specific duties,**
- 4. Work with the President, Executive Officers, Board members, elected representatives and party members in the best interests of the Party,**
- 5. Discharge such other functions as the Conference or the Constitution shall allocate to them.**

The responsibilities of the Welsh Party Board are:

- 1. Approving the Party's annual budget as proposed by the Finance & Resources Committee;**
- 2. Ensuring the Party is compliant with all relevant legislation;**
- 3. Maintaining the strategic overview and direction of the Party;**
- 4. Appoint a line manager for any staff employed by the Party;**
- 5. Deciding on the Party's staffing structure;**
- 6. Developing the Party's messaging, in collaboration with the Campaigns and Communication Committee and the Policy Development Committee;**
- 7. Ensuring all Committees fulfil their functions, including by exercising its powers of recall when necessary;**
- 8. Making any political appointments to external bodies, with all appointments reported to Conference;**
- 9. Ratifying the memberships of election campaign teams and manifesto working groups, following nominations from the relevant committees;**
- 10. Ratifying the Party's election manifestos;**
- 11. Ensuring that the needs of diverse communities are taken into account across the Party's activities; and**
- 12. The discharge of such other functions as the Conference or the Constitution shall allocate to it.**